

REQUEST FOR PRESENTATIONS

**Oregon Community College Association
2020 Annual Conference
*When Nothing is Certain, All Things are Possible***

The Oregon Community College Association invites you to submit proposals for breakout sessions at our annual conference scheduled on November 4-6th. Due to safety precautions and restrictions from COVID-19, this year's conference will be presented entirely virtually. We encourage you to take this opportunity to share best practices, showcase a unique college program or inform other stakeholders about an event or issue affecting your institution and/or community colleges on a broader level.

This year's theme is *When Nothing is Certain, All Things are Possible*. We have identified four main topics that conference sessions should focus on or relate to in some way:

- * Diversity, Equity, and Inclusion
- * Coping in the Time of COVID
- * Workforce and the New Economy
- * Nuts and Bolts

The breakout sessions run for approximately 60 minutes. PLEASE NOTE: The design of the conference has changed this year with topics highlighted on certain days. See page two of this announcement to see which dates/days your topic will be highlighted. Breakout sessions on highlighted topics will only be held on the dates/days indicated. **Given the changed platform of the conference, presenters are encouraged to make their sessions as engaging and interactive as possible.** We have added special time for discussion after breakout sessions but **please leave time in your session for Q & A.** The objective at the end of the conference is to broaden participants' perspectives through conversations and sessions that define new approaches to current issues – not just a sharing of great ideas. Participants should walk away with ideas they can implement at their college or in their communities.

Proposals will be selected based on the following criteria:

- Relevance and significance of the topic to the conference audience
- Relevance of the topic to conference theme
- Expertise of proposed session leader(s)
- Content of presentation/discussion outline (see below)

If you are interested in presenting at a breakout session, please submit a brief proposal that includes the following information. It is helpful if you use the format below, with each numbered line as a heading

followed by a short description so that all the pertinent information is included. Please limit your submission to two pages.

- 1) Presentation title (*please keep title relatively short but descriptive*)
- 2) Topic/issue category (*must fit into one or more of the following: Advocacy; Student Success; Diversity, Equity & Inclusion; and Governance & Policy*)
- 3) Why this issue is important to community colleges
- 4) Why knowledge of this issue is important for other colleges and interested parties
- 5) Name and title of proposed presenter(s)/session leader(s)
- 6) Brief explanation of session leader's relationship to/knowledge of the topic
- 7) Proposed format for session (*presentation, round table discussion, etc.*); specify whether breakout rooms will be needed as part of your session, and how many are needed
- 8) 2-4 sentence description of your presentation for the conference program
- 9) Outline of presentation/discussion
- 10) Contact information (address, phone, fax, email) for session leader and/or other appropriate college contact person
- 11) For which breakout topic and time are you submitting
 - Diversity, Equity and Inclusion- 10:45am-noon, November 4th
 - Workforce and the New Economy- 10:45am-noon, November 5th
 - Coping in the Time of COVID- 10:15-11:15am, November 6th
 - Nuts and Bolts- 11:30am-12:30pm, November 6th

NOTE: All panels must be moderated with a clear focus on the topic described in the proposal.

Please feel free to call if you are concerned about possible duplication of topics, or to see if certain sessions are already scheduled. We look forward to your participation!

Please email your proposal by Friday, September, 18, 2020, to: Susan Baker, Executive Assistant, Susan@occa17.com .

Tentative Conference Schedule

November 4-6th

November 4: Breakout Sessions/General Session Speakers - 8:30 a.m. to noon

November 5: Breakout Sessions/General Session Speakers- 8:30am-3:30pm
Optional Happy Hour- 4:00-5:00pm

November 6: Howard Cherry Awards – 9:00-10:00am
Breakout Sessions – 10:15am- 12:45pm