

MINUTES

Participating Oregon Community Colleges (Model Rules meeting)

April 13, 2011

PRESENT:

Topher McClellan, Blue Mountain
Julie Mosier, Central Oregon
Eileen Miller, Chemeketa
Kevin Walther, Chemeketa
Yassamin Alayan, Clackamas
Kayleen Warner, Columbia Gorge

Jack Nowak, Klamath
Bob Baldwin, Lane
Elaine McDougal, Linn-Benton
Ian Poellet, Mt. Hood
Steve Hopf, Portland
Jodi Fulton, Rogue

BACKGROUND:

A rewrite of ORS 279 in 2004 prompted several community colleges to form a task force that resulted in the development of the Community College Rules of Procurement (CCRP). Original task group members include Lane, Portland, Linn-Benton, Chemeketa and Clackamas colleges. Sections 100 and 200 are uniform for all participants. Section 300 is unique to the individual college.

With each legislative session the Attorney General reviews the model public contract rules and our task group reviews the changes and prepares revision for the CCRP. Once the AG has reviewed and updated the model contract rules any agency that does not re-adopt their own rules subsequent to the AG review falls back under the AG rules.

PROPOSED CHANGES:

The group reviewed the proposed changes which will be posted to the OCCA POCC website:

<http://www.occa17.com/mc/page.do?sitePageId=98519>

Among this discussion included an additional definition under CCR 102, special procurements and areas that are exemptions, a discussion regarding e-commerce marketplace purchases and regulated pricing and fuel purchases. Any additional changes to be considered should be sent to Eileen in the next few weeks.

LEGISLATIVE UPDATES:

A handout was passed around and a comment regarding OPPA member Brian Smith, who sent an email out on the OPPA listserv with a similar update on the legislature. An article on public record law from the Statesman Journal was passed out as well and discussed.

PURCHASING COOPERTATIVE TOP 10:

Eileen created a FAQ regarding cooperative purchasing that was handed out and discussed, as well as handouts from GoPro magazine and the NIGP website.

Eileen mentioned that the OCCA website will now host public notices from E&I, expediting the process for POCC members.

Q&A:

Various topics of discussion included:

- General conditions in public improvement solicitations.
- Insurance requirements and potential changes in this area. Eileen has a matrix regarding requirements for different types of purchases that she will share.
- RFQ templates for department use- a couple folks have templates to share.
- Thresholds. Kayleen is sending out the most recent matrix.
- Purchases that inadvertently cross a threshold and how to handle that with user groups.

PRESENTERS:

Nancy Ahlbin from the SPO came and spoke, representing WSCA contract program with some discussion of ORPIN as well.

David Pollard and Shaun Boyle from E&I presented highlights regarding that cooperative.

NEXT MEETING:

October? Eileen will send out tentative dates.