

MINUTES
OCCA Board of Directors Meeting
Friday, October 9, 2020, 10:00 am - 1:00 pm

Present: President, Stephen Crow (TVCC); Dennis Bailey and Tony Turner (BMCC); Betsy Julian and Al Unger (COCC); Jessica Howard, Jim Eustrom, and Ed Dodson (Chemeketa); Tim Cook and Jane Reid (Clackamas); Chris Breitmeyer and Anne Teaford-Cantor (Clatsop); Deborah Butler and Melanie Muenzer (LCC); Lisa Avery and Linda Modrell (LBCC); Lisa Skari and Diane Noriega (MHCC); Birgitte Ryslinge and Richard Emery (OCCC); Mark Mitsui and Michael Sonnleitner (PCC); Cathy Kemper-Pelle (RCC); Patty Scott and Susan Anderson (SOCC); Ross Tomlin (TBCC); Dana Young (TVCC); Doris Lathrop (UCC); Traci Hodgson(OEA); Patti Norris (OSBA); Patrick Crane and Frank Goulard (HECC); Cam Preus, John Wykoff, Elizabeth Cox Brand, Karen Smith, Katie Archambault, Suzette Boydston, and Susan Baker (OCCA).

Board Forum – Topic: Roundtable on COVID-19 response, wildfires, and Fall term.

Call to Order and Roll Call:

Stephen Crow, OCCA Board President, called the meeting to order. He noted the sudden passing of OCCA President Ron Fox and asked for a moment of silence to remember Ron. Note, under the OCCA Bylaws the OCCA Vice President automatically becomes President when there is a vacancy in the office.

Consent Agenda:

Stephen called for a motion to approve the consent agenda as written.

Motion to approve the consent agenda was made by Annette Mattson. The motion was seconded by Anne Teaford-Cantor. The motion was unanimously approved.

Reports:

1. OCCA Executive Director – Cam Preus

Preus thanked Columbia Gorge CC for allowing Stephen and herself to attend the board meeting in person on their campus. OCCA is continuing the weekly COVID-19 meetings, although there are times when we discuss items other than COVID. In the most recent call, we asked college about fall enrollments, up or down and impacts of the nearly statewide declines. Dr. Hamilton and Dr. Kemper-Pelle presented the impacts of COVID-19 at the HECC F&A meeting last Wednesday.

2. Treasurer – Mark Mitsui

FYE 2019-20

After taking into consideration dedicated carry-over funds for Quinn Thomas marketing and the Strong Start to Finish Grant, total carry-over for OCCA's general operating account is \$49,713.61 for fiscal year-end 2019-20. We had originally

budgeted a roughly \$14,000 carry over. Total carry over for OSSC operating account is \$46,397.70. We stayed under budget in all line items for both OCCA and OSSC.

FY 2020-21

Actuals are as of September 28, 2020. In the OCCA operating budget, we added a line item in income and expense that was not included in the adopted budget. This is for the pass through of money from the Teagle Foundation for work with The Alliance on Oregon Transfer Pathways to the Liberal Arts. Event income, particularly conference income, will be significantly lower than what is currently budgeted. We have decided not to charge a fee to participants for the conference this year. However, we currently have almost \$10,000 in sponsorship income. Expenses for conference will be nominal for OCCA. The Strategic Fund covers conference speaker honorariums. There will likely be significant savings in Staff and Committee expenses due to limited travel this year. Nothing of note on the OSSC budget.

3. Oregon Presidents Council – Cathy Kemper-Pelle

Kemper-Pelle shared OPC met yesterday and during the breakouts we had an exercise on DEI.

4. CCWD - Patrick Crane

Crane gave an update on the GEER funds, \$10 million allotted to higher education, the \$6 million in emergency relief for underrepresented students and \$4 million to improve quality of and access to online courses. The \$6 million will be distributed to all 24 public institutions and may be used to support underrepresented and low-income students most acutely affected by the pandemic, including those who have not previously been eligible for CARES relief. Students may use funds to meet immediate financial needs (housing, food, technology) that enable them to stay enrolled in postsecondary education. The \$4 million investment is an investment to overcome systemic barriers exacerbated by COVID-19 impacts and better serve students through equitable and innovative approaches to distance learning and to establish an online platform that enables to students to enroll in any online course offered by any Oregon public community college or university. \$2.5 million will be disbursed in grants to community colleges and universities and may be used for faculty time, professional development, curriculum development, instructional design, or related investments to increase the quality of on-line courses. \$1.5 million is reserved to develop an online course exchange platform.

Crane reported the contract with Verizon is still in progress for a lower price agreement for higher education to provide hot spots for students , or to students needing financial resources.

Crane shared the Applied Baccalaureate programs will be posted on the HECC's webpage on or about October 15, 2020.

Crane reported on June 11, 2020, the HECC approved a Major Transfer Maps (MTM's) Memorandum of Understanding with all 24 public institutions on the English Literature (AAT), Biology Associate of Science (AST-Biology), and Elementary Education (ASOT-Elementary Education). The next programs HECC will be working on are Business, Criminal Justice, and Computer Science MTM's.

5. General Counsel – Karen Smith

Smith said her written report focuses on political restrictions on campaigning that apply to Oregon public officials. She noted that there are different requirements for elected board members and college employees, and everyone needs to be aware of what is allowable and what is not while on work hours. She included in her written report two links with helpful resources provided by the Oregon Secretary of State Elections Division. This includes: 1) a quick reference guide, and 2) a comprehensive manual with specific questions addressed. Smith also shared over the last six months she has been reviewing a number of new rules and requirements that community colleges have had to address as a result of COVID such as Oregon Occupational Health and Safety, HECC, Oregon Health Authority, and U.S. Department of Education CARES Act requirements, and new federal rules related to Title IX.

6. Student Success Center – Elizabeth Cox Brand

Cox Brand shared the third cohort of the Oregon Pathways Project has identified six CC's (TVCC, BMCC, CGCC, COCC, Clatsop and OCCC) which makes 16 of 17 community colleges actively implementing the guided pathways framework.

Cox Brand said she and Patrick Crane are the co-leaders for the Strong Start to Finish (SStf) grant recently received which calls for Oregon to develop corequisite courses in Mathematics in community colleges and public universities by September 20, 2021.

7. OSBA – Patti Norris

Norris said nimble is the operative word, supporting district K-12 looks different district to district than ever before. Districts are providing more options for parents and students. Working with DEI/Social Justice Council and everyone is concerned about budget.

8. OEA Community College Council – Traci Hodgson

Hodgson shared OEA is advocating funding alongside OCCA. Hodgson shared the voice from faculty is they want to be kept safe and willing to wait to come back to campus until it is safe; and encouraged college leadership to be more transparency, our students are fragile and we all need to be supporting them.

E. EMSI – Economic Impact of Oregon Community Colleges

Archambault shared that in August CC's received their individual college report and today we will be reviewing the statewide report with Anna Brown, Emsi. Below is a copy of the full report link:

F. Discussion/Action Items

1. Vice President Appointment – Stephen Crow

Crow shared the OCCA Bylaws the vice-president shall succeed to a vacancy in the office of the presidency. Any other vacancies in office shall be filled by appointment by the president, subject to approval by the Board of Directors. With OCCA consultation I am bringing the nomination for vice-president be Kim Morgan, CGCC board member.

Motion to approve the OCCA president's appointment of Kim Morgan, CGCC board member, as OCCA vice-president moved by Al Unger, second by Annette Mattson, and passed unanimously.

2. 2020-21 Committee Membership Appointments – Stephen Crow

Crow stated the president shall appoint OCCA representatives, college presidents, college staff, and/or district board of education members to the standing committees in consultation with the OCCA Executive Director and with approval by the Board of Directors. Crow opened the floor for more nominations and not receiving any asked for a motion.

Motion to approve the OCCA president appointments to all committees as listed in the board materials was moved by Anne Teaford-Cantor (Clatsop).

Preus said we need to clarify the Howard Cherry Nominations to include Betsy McMahon (TBCC).

Motion to approve the 2020-21 Committee Memberships as written with the addition of Betsy McMahon to Howard Cherry Nominations was moved by Mark Mitsui (PCC) and second by Kim Morgan (CGCC) and passed unanimously.

3. Executive Director Evaluation and other actions – Annette Mattson

Mattson said in August the Executive Committee discussed the results of the survey monkey assessment of the executive director's evaluation, in which the Executive Director met all the expectations except one.. Mattson thanked Preus for all her hard work and dedication. The board approved a 2% COLA for OCCA staff in May 2020, and the Executive Committee wants to be consistent with the Executive Director and recommends a 2% COLA retroactive from July 1, 2020.

Motion to adopt the OCCA Executive Directors performance assessment was moved by Jane Reid (Clackamas) and second by Al Unger (COCC) and passed unanimously.

Motion to approve a 2% COLA retroactive to July 1, 2020 to be consistent with the COLA received by OCCA staff moved by Al Unger (COCC) and second by Ed Dodson (Chemeketa) and approved unanimously.

Mattson shared that Preus has requested a Post PERS Retirement extension to begin on 11/01/2020 until 11/30/2021. Mattson said she appreciated Preus extending her retirement for the good of OCCA by giving us the opportunity to recruit after 2021 legislative session.

Motion to delegate to OCCA president the authority to negotiate a contract extension with the OCCA Executive Director was moved by Annette Mattson (MHCC) and second by Anne Teaford-Cantor (Clatsop) and passed unanimously.

4. Draft OCCA Board Strategic Goals and Priorities – Stephen Crow

Chris Breitmeyer (Clatsop) said the year prior set the tone and OCCA is becoming more forward thinking and foresighted but change take time to facilitate.

Mark Mitsui agreed with Breitmeyer and appreciated the process and the goals themselves.

Preus echoed the comments of the Executive Committee, we were well served to have the 2019 Board Goals document. The document in the packet we did not change the goals but added updated actions to accomplish. OCCA staff reviewed each goal.

5. Draft OCCA Board DEI Statement – DEI Workgroup

Crow thanked the DEI workgroup for their hard work. The workgroup was comprised of Melanie Muenzer, Annette Mattson, Ann Teaford-Cantor, Kim Morgan, and Elizabeth Cox Brand.

Mattson shared the discussion began in the Executive Committee Retreat in August and the workgroup is bringing the statement forward for the full board to review. The workgroup members shared some insights on how they crafted the statement and opened the floor for comments.

After much discussion, the consensus of the board was for the workgroup to make one more revision using the comments from today's discussions on broadening and strengthening the statement on racial marginalization.

Motion to accept the DEI Statement action steps (six bulleted points on the document provided today) moved by Melanie Muenzer (LCC) and second by Jane Reid (Clackamas), and passed unanimously.

The workgroup shared that while working on the statement they realized that OCCA's mission statement needed to be updated as well and have provided two versions for the board to review..

Preus read the revised mission: “Leading with racial equity, we advocate, communicate, and collaborate to strengthen community colleges for the benefit of Oregonians particularly those historically underserved or systemically marginalized from higher education.”

Motion to accept mission statement as read moved by Annette Mattson (MHCC) and second by Anne Teaford-Cantor (Clatsop) and passed unanimously.

6. Legislative Update – John Wykoff

Wykoff said with COVID-19 and the economy the state of Oregon was looking at a 20% cut to CSL and now, after the latest revenue forecast, it looks like a 3.5% cut. This was a shock to the state economist and me! We are experiencing a “K” shaped recovery, where low income individuals are experiencing the worst impact, upper-middle to high incomes are not seeing a huge impact to their income. This translates to a higher impact on our under-represented students and the drop in enrollments.

Wykoff reported Governor Brown created the Racial Justice Counsel to use as an equity lens on the recommendations for her 2021-23 budget. The Racial Justice Council (RJC) is an advisory board and not open to the public. There is a committee inside the RJC that is reviewing education and higher education budgets and HECC is providing information on from their agency budget request including community colleges.

Wykoff shared there are six CC’s with Department of Corrections (DOC) ABE/GED education service contracts. DOC is proposing to move the ABE and GED programs in-house using DOC employees. DOC has informed CC’s their contracts will end January 2021. OCCA is convening the colleges to work on proposing a contract changes, including by partnering with HECC under one contract instead of six individual contracts. Negotiations continue and we will keep the board updated on progress.

Wykoff walked board members through the legislative advocacy structure for the upcoming 2021 session and announced OCCA has hired a communication director, Casey White-Zollman, whose first day is October 19, 2020.

Adjourn 12:15 PM