

REQUEST FOR PRESENTATIONS

Oregon Community College Association

2021 Annual Conference

Make Every Connection Count

The Oregon Community College Association (OCCA) invites you to submit proposals for breakout sessions at our annual conference scheduled for November 3-5. This year's conference will resume in person. We encourage you to take this opportunity to share best practices, showcase a unique college program or inform other stakeholders about an event or issue affecting your institution and/or community colleges on a broader level.

This year's theme is *Make Every Connection Count*. We have identified three main topics that conference sessions should focus on or relate to in some way:

- **Equitable Pathways to Good Careers** – How are community colleges moving more students into higher wage programs or junior standing as a transfer?
- **Board & College Commitment to Equity Engagement** – The OCCA board is committed to learning, growing, and understanding both individually and collectively the diverse communities we serve and how best to meet their needs. We welcome presentations on how colleges are engaged in and advancing this work with their local communities.
- **Nuts & Bolts** – Back by popular demand are important operational issues colleges deal with every day such as public meeting law, board member ethics, PERS 101, local budget law, etc.

The breakout sessions run for approximately 60 minutes. PLEASE NOTE: We have added special time for discussion after breakout sessions but **please leave time in your session for Q & A**. The objective at the end of the conference is to broaden participants' perspectives through conversations and sessions that define new approaches to current issues – not just a sharing of great ideas. Participants should walk away with ideas they can implement at their college or in their communities. *This is also a time to celebrate – Oregon's community colleges accomplished a great deal during a challenging time. Let's keep the energy and momentum going with upbeat, energetic presentations!*

Proposals will be selected based on the following criteria:

- Relevance and significance of the topic to the conference audience
- Relevance of the topic to conference theme
- Expertise of proposed session leader(s)
- Content of presentation/discussion outline (see below)

Tentative Conference Schedule

November 3: Welcome Dinner – 6:00-8:00 p.m.

November 4: Breakout Sessions/General Session Speakers- 8:00 a.m.-5:00 p.m.
Howard Cherry Awards Banquet- 6:00-8:00pm

November 5: Breakout Sessions/General Session Speakers – 8:00 a.m.- 12:00 p.m.

Breakout Session Proposals

If you are interested in presenting at a breakout session, please submit a brief proposal that includes the following information. **It is helpful if you use the format below, with each numbered line as a heading followed by a short description so that all the pertinent information is included.** Please limit your submission to two pages.

- 1) Presentation title (*please keep title descriptive and between 8-10 words*)
- 2) Name and title of proposed presenter(s)/session leader(s)
- 3) Topic/issue category (*must fit into one or more of the following: Equitable Pathways to Good Careers; Board & College Commitment to Equity Engagement; or Nuts & Bolts*)
- 4) Why this issue is important to community colleges.
- 5) Why knowledge of this issue is important for other colleges and interested parties (*i.e., board members, stakeholders*)
- 6) Brief explanation of session leader's relationship to/knowledge of the topic
- 7) Proposed format for session (*presentation, round table discussion, etc.*); specify whether breakout rooms will be needed as part of your session, and how many are needed
- 8) 2-4 sentence description of your presentation for the conference program
- 9) Please attach an outline of your presentation
- 10) Contact information (address, phone, email) for session leader and/or other appropriate college contacts
- 11) For which breakout topic are you submitting:
 - Equitable Pathways to Good Careers
 - Board & College Commitment to Equity Engagement
 - Nuts and Bolts

NOTE: All panels must be moderated with a clear focus on the topic described in the proposal.

ENTERTAINMENT PROPOSALS:

OCCA is also accepting proposals for entertainment for the Howard Cherry Awards Banquet on Nov. 4 at 6:00-8:00 p.m. If you have a student group interested in performing during the banquet, please submit a proposal with the following information:

- 1) Name of College
- 2) Name of Student Group
- 3) Type of Student Group (*i.e., vocal, instrumental/band, dance*)
- 4) 2-4 sentence description of the group
- 5) Contact information (name, phone, email)

Please feel free to call 503-399-9912 if you are concerned about possible duplication of topics, or to see if certain sessions are already scheduled. We look forward to your participation!

Please email your proposal by **Friday, September 10, 2021, to:
Susan Baker, Executive Assistant, susan@occa17.com.**