EXECUTIVE COMMITTEE MEETING AGENDA

Date: Nov. 20, 2024 | **Time**: 9 am – 10:30 am | **Location**: Zoom https://bluecc.zoom.us/j/95906253742?from=addon

Guiding Strategic Priorities	Guiding Strategic Objectives
Priority 1: Advocate to secure sufficient and stable state funding & advance policies that support positive student-centered outcomes. **Priority 3: Advance the association by implementing best practices for effective and efficient operations with a focus on continuous improvement.**	• **Create a comprehensive strategic plan focused on scaling evidence-based student success practices and identifies potential policy initiatives to support this work.** • **Consistently assess organizational processes and structure to guarantee that OCCA's policies and practices are in alignment with the OCCA mission.** • **Create a value statement for OCCA that complements the organization's mission and directs our collaborative efforts.**

#	Time	Agenda Item	Presenter(s)	Purpose	Meeting Materials
1	9 am	Welcome new Executive Support Specialist & Rollcall	Austin Folnagy		
2	9:05 am	10.30.24 Executive Meeting Minutes Approval	Austin	Action	**2.1** 10.30.24 Minutes
3		OCCA Conference Review	Austin/ Katie Archambault	Discussion	
4		Executive Director's Goals	Austin/ Abby Lee	Discussion	**4.1** Updated Review Tool
5		Student Success Metrics	Elizabeth Cox Brand	Discussion	**5.1** Student Success Metrics
6		Legislative Priorities	John Wykoff	Discussion	
7		OCCA Board Meeting Overview • Executive Director's Goals • Student Success Metrics • Legislative & Regulatory Policy Priorities Document • Proposed Legislative Priorities • Legislative Committee Appointments – Update Updates: • Executive Support Position • Lunch & Learn Nov. 21 Intro to Budget Law	Abby Lee Katie Archambault	Discussion	

8		Good of the Order	Austin	Discussion	
9		Adjourn	Austin		

Upcoming Meeting Date	Start Time	Location
Dec. 18, 2024	9 am	Zoom https://bluecc.zoom.us/j/95906253742?from=addon

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Oct. 30, 2024 | **Time**: 9 am – 10:30 am | **Location**: Zoom https://bluecc.zoom.us/j/95906253742?from=addon

2.1

Guiding Strategic Priorities	Guiding Strategic Objectives
Priority 1: Advocate to secure sufficient and stable state funding & advance policies that support positive student-centered outcomes. **Priority 3: Advance the association by implementing best practices for effective and efficient operations with a focus on continuous improvement.**	• **Create a comprehensive strategic plan focused on scaling evidence-based student success practices and identifies potential policy initiatives to support this work.** • **Consistently assess organizational processes and structure to guarantee that OCCA's policies and practices are in alignment with the OCCA mission.** • **Create a values statement for OCCA that complements the organization's mission and directs our collaborative efforts.**

Present: Austin Folnagy, Jane Reid, Mark Browning, Andrew Speer, Betsy McMahon, Donna Lewelling, Kristin Adams, Laurie Chesley, Abby Lee, John Wykoff, Karen Smith, Katie Archambault, Casey White-Zollman, and Elizabeth Cox-Brand,

Excused: Lisa Skari

#	Time	Agenda Item	Presenter(s)	Purpose	Meeting Materials
1	9 am	Welcome & Rollcall	Austin Folnagy		
Folnagy convened the meeting.					
2		09.27.24 Executive Meeting Minutes Approval	Austin	Action	**2.1** 09.27.24 Minutes
Speer moved and Reid seconded to approve the meeting minutes. The minutes from September 27, 2024, were unanimously approved.					
3		OCCA Conference Script Review	Casey White-Zollman	Discussion	*Final script will be emailed after meeting*
White-Zollman reviewed the conference script and noted the different speaking roles for Executive Committee members. McMahon commented that it is very positive and energetic. White-Zollman asked committee members to email her or Archambault with any questions.					
4		Updates: • Executive Support Position • OCCA Audit • Lunch & Learn Oct. 31 Intro to OCCA	Abby Lee	Discussion	

Lee announced that we have hired Laura Cook as our new Executive Support Specialist and she will start on November 18. Cook most recently worked in a similar position at OHSU. We had several great candidates for the position, and the team participated in selecting her as our finalist. We look forward to welcoming her to our team. Reid thanked the OCCA staff for all the work they put in to cover during the time that we have been without an administrative support person. Folnagy also gave kudos to everyone for their efforts.

Archambault provided an update of the OCCA audit. She noted it was a remote audit done entirely electronically this year for the first time. The audit was conducted during the week of October 11. She reported that all outstanding questions were answered, and it went very smoothly. Staff will provide an update at the December board meeting and the completed audit will be accepted by the OCCA Board in February. She said the OCCA Budget Committee will also meet with the auditors for a detailed review of the audit.

Lee reviewed the Lunch and Learn scheduled tomorrow introducing OCCA to those who may not know what OCCA is and how we advocate for our community college members. The webinar will be recorded and can be used for on-boarding new OCCA board members and others. Folnagy noted this will be helpful to have in the future.

6		Developing OCCA's Values Statement	Abby/ Miriam Friedman	Discussion	

Lee provided an overview of the process that we began in September at the Executive Committee retreat and the time spent at the end of the board meeting to develop a values statement tied to OCCA's mission. She noted that there was not enough time at the board meeting to really dig deep into the discussion. She and Friedman discussed how to move the process forward with the goal of bringing a draft to the OCCA Board in February. Miriam re-introduced herself and shared her excitement about working with us on this project. She is excited to center this work on students and how OCCA carries out its mission. Friedman reviewed the agenda for today's conversation and group agreements. She highlighted a statement that came out of the prior discussions: "OCCA represents the collective interests of the colleges and their students." She summarized the results from the pre-meeting assignment to look at non-education organizations that committee members admire and to review their organizational values. The group read the responses together. Speer shared his experience with the Marines and their values "honor, courage, and commitment." These are short and concise. McMahon said she favors strong words but also likes phrases that help provide context and framing. The committee discussed different ways to approach organizational values. Lee noted that the OCCA mission has some values embedded already. Friedman then reviewed feedback from the recent board meeting related to what colleges have in common and how they are unique. The committee broke into breakout groups to come up with 5-8 values for OCCA. The breakout groups reported back to the committee. Friedman discussed the next steps. She recommended that she take our work today and prepare a draft values statement the committee can review at a future meeting and finalize before presentation to the board. The group expressed preference to review again at an upcoming Executive Committee meeting.

7		Good of the Order	Austin		

Reid noted that the ACCT Conference in Seattle was good and several colleges attended. She said, however, that she really looks forward to the upcoming OCCA conference. Lee said she attended as well and spent a lot of time with the other state association executives.

8		Adjourn	Austin		
Austin adjourned the meeting at 10:25 am.					

Upcoming Meeting Date	Start Time	Location
Nov. 20, 2024	9 am	Zoom https://bluecc.zoom.us/j/95906253742?from=addon

Oregon Community College Association

OCCA Executive Director Performance Evaluation Survey Tool

KEY RESPONSIBILITY AREAS (BASED ON POSITION DESCRIPTION)	MET? YES, NO, PARTIALLY	COMMENTS
Leadership and Advocacy on Behalf of Community Colleges		
• **Legislative Agenda** – Advance OCCA legislative agenda by building unity among all 17 colleges around the common agenda - Develop and successfully advocate for unified legislative funding ask		
• **Partnerships** – Develop partnerships with other stakeholders with common interests to advance OCCA mission and goals - Strengthen partnerships with K-12, universities, and business community		
• **Primary Spokesperson for Association** – Serve as primary OCCA spokesperson with media and other stakeholders and effectively communicate OCCA interests - Effectively communicate to collective OCCA 17 colleges - Provides strong state-level voice for diversity, equity, and inclusion as foundational principles in OCCA's collective efforts.		
Management of Association Operations		
• **Staff** – Lead OCCA staff to promote sustainable, positive work culture that supports staff in meeting OCCA goals and in their own professional development - Develop staff goals with performance expectations and accountability measures to advance work of the association		
• **Budget/Fiscal Management** – Develop balanced and sustainable budget to meet OCCA needs - Ensure highest level of fiscal and operational integrity and transparency		

• **OCCA Operations** – Ensure established operations and fiscal policies are followed and are consistent with best practices - Ensure that OCCA promotes and exhibits diversity, equity and inclusion in the workplace		
• **Student Success Center** – Supervise OSSC Executive Director and integrate Center's work into work of OCCA overall - Aid in engaging Board and membership in equity-minded student success reform		
Empower and Support OCCA Board and Leadership		
• **OCCA Goals** – Set organizational strategy around OCCA goals and ensure progress is made toward accomplishing the goals		
• **Committees** – Facilitate OCCA committee work and involvement of board members as needed to meet OCCA goals		
• **OCCA Board Engagement** – Structure board meetings, events, and trainings to promote board engagement and involvement in OCCA activities		
Engagement of Locally Elected Board members and Local Boards of Education		
• **Board Member Development/Training** – Provide an array of membership development events, conferences and other opportunities to promote policy-based board community college governance		
• **Involvement in Advocacy** -- Engage and communicate with all elected board members to build advocacy capacity and advance OCCA statewide agenda		
ANNUAL/INTERIM GOALS AND EXPECTATIONS		
• **Provide assessment of current OCCA organizational structure and operational overview by March 2025** o Work with OCCA team to plan collective and individual staff professional development opportunities o Review OCCA Board meeting structure and participation • **Develop and maintain relationships with 17 community college presidents**		

Oregon Community College Student Success Statewide Report

5.1

2023-24

This statewide report collates data submitted by Oregon's 17 community colleges as part of the Oregon Pathways Project and is for the Oregon President's Council's exclusive use.

What are the metrics?
The eight metrics are grouped into four pillars:

Completing Gateway Courses
Percent of cohort who completed any college-level Math/Writing course within the first year.

Reaching Momentum and Milestone Points
Percent of cohort who earned 12+ credits during the first term/30+ credits during the first year.

Staying Enrolled
Percent of cohort who reenrolled in a credit course in the next term/next fall term (or earned any award before that).

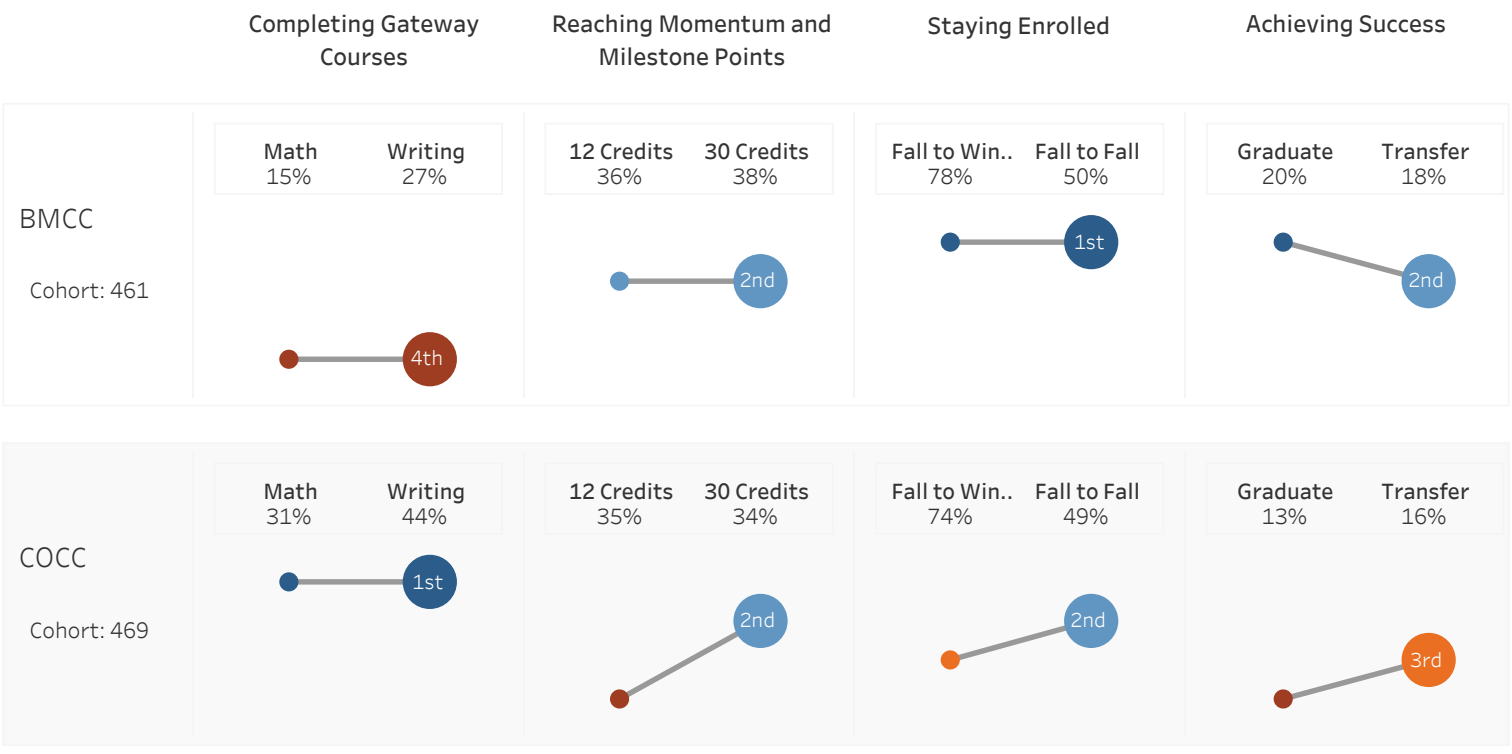
Achieving Success
Percent of cohort who earned any award within three years/enrolled at a four-year institution within three years (without first earning an award).

Who is in the cohort?
Each institution's cohort consists of degree-seeking students who enrolled at the institution for the first time in fall term. The first three pillars use a cohort from the year prior to the reporting year, while the final pillar uses a cohort from three years prior (to allow time for graduation and transfer). The displayed cohort is the former.

What are the tiers?
For every pillar, each institution is ranked against the other 16 using the displayed data. The ranked list is then grouped into four tiers (1st tier being the highest, 4th tier the lowest). The smaller dots indicate the tier during prior years.

How are the institutions labeled?
Institutions who elected to have public dashboards are listed by name; all others are listed by assigned identifier.

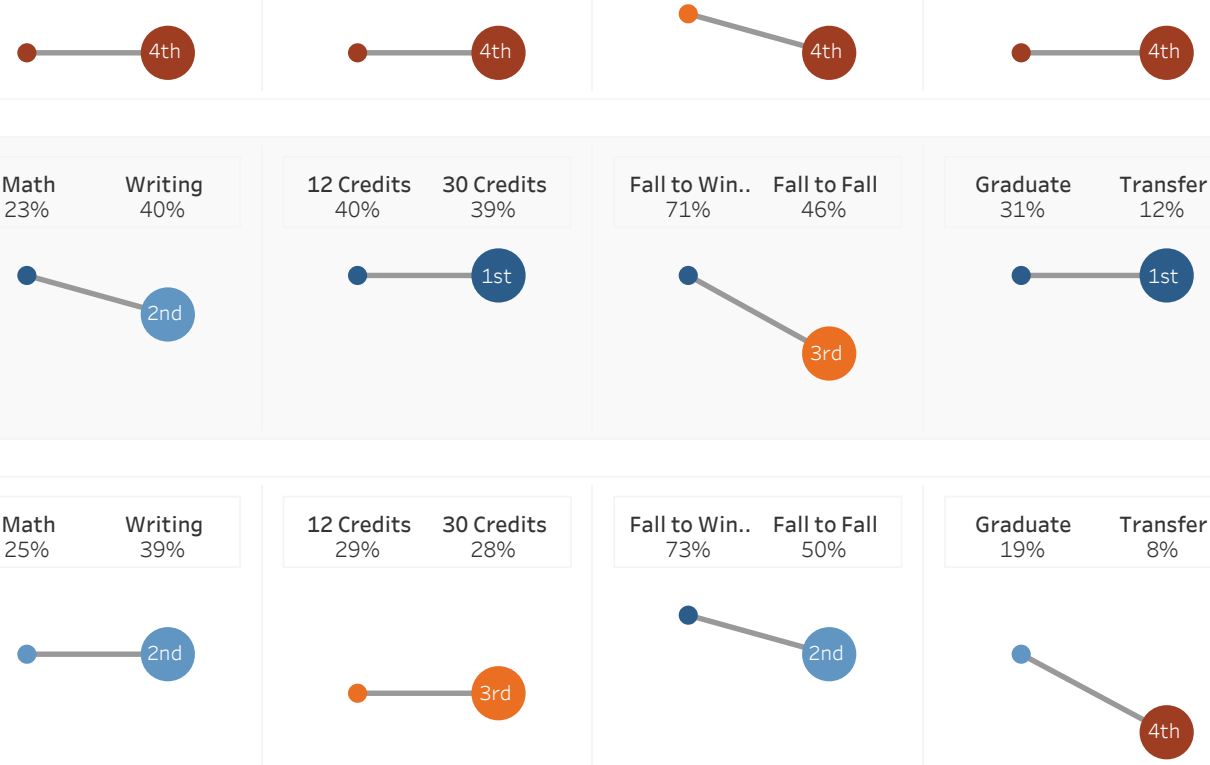
To access your institution's dashboard (including disaggregated data), contact Elizabeth Cox Brand at elizabeth@occa17.com.



CHEM
Cohort: 2,412
Math 26%
Writing 42%
1st
12 Credits 41%
30 Credits 37%
2nd
Fall to Win.. 77%
Fall to Fall 53%
2nd
Graduate 21%
Transfer 21%
1st
CLAT
Cohort: 244
Math 11%
Writing 19%
4th
12 Credits 25%
30 Credits 24%
3rd
Fall to Win.. 52%
Fall to Fall 31%
4th
Graduate 12%
Transfer 12%
4th
CGCC
Cohort: 226
Math 13%
Writing 40%
3rd
12 Credits 29%
30 Credits 24%
3rd
Fall to Win.. 66%
Fall to Fall 38%
4th
Graduate 6%
Transfer 22%
3rd
LCC
Cohort: 1,272
Math 37%
Writing 49%
1st
12 Credits 36%
30 Credits 33%
2nd
Fall to Win.. 77%
Fall to Fall 54%
1st
Graduate 18%
Transfer 10%
4th
LBCC
Cohort: 1,654
Math 40%
Writing 48%
1st
12 Credits 71%
30 Credits 56%
1st
Fall to Win.. 69%
Fall to Fall 45%
3rd
Graduate 13%
Transfer 45%
2nd
MHCC
Cohort: 1,251
Math 19%
Writing 39%
3rd
12 Credits 42%
30 Credits 42%
1st
Fall to Win.. 77%
Fall to Fall 54%
1st
Graduate 21%
Transfer 19%
1st

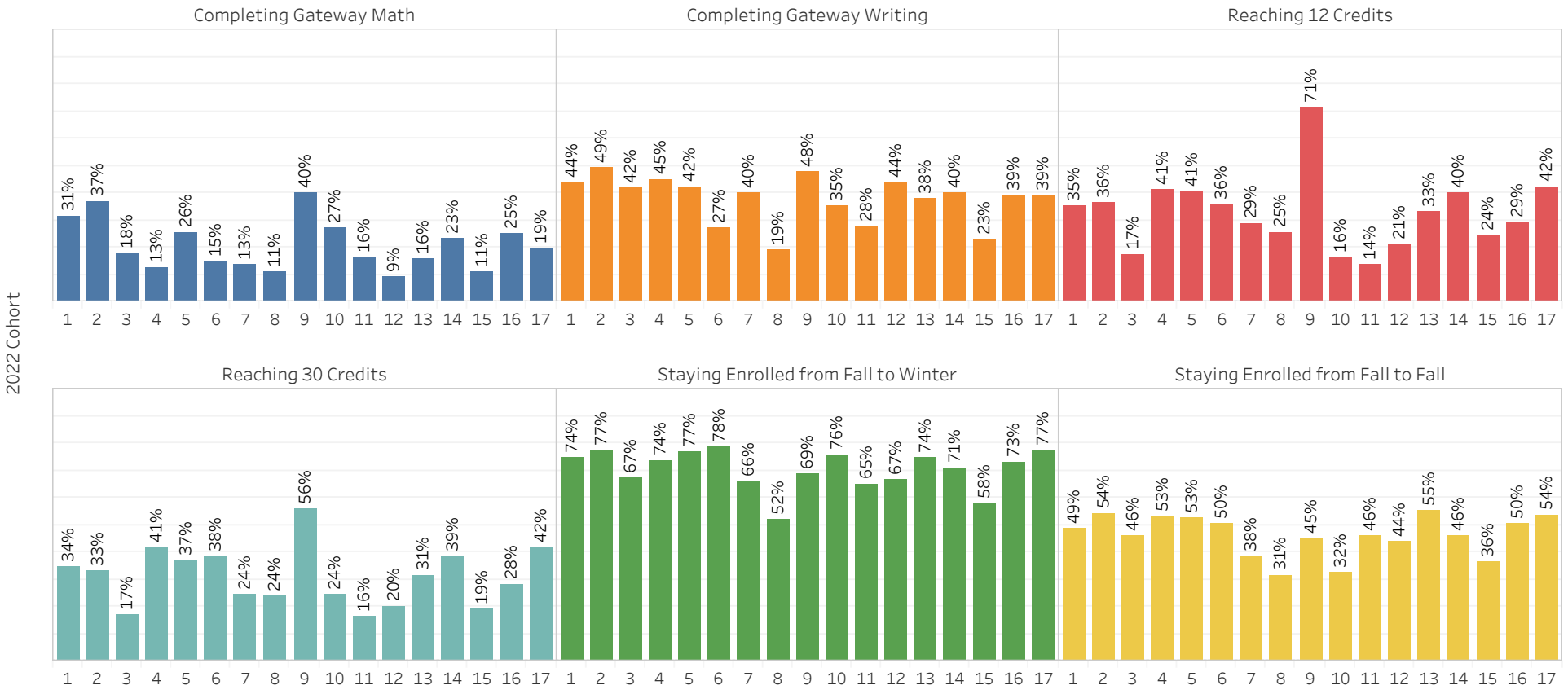
OCCC
Cohort: 184
Math 11%
Writing 23%
12 Credits 24%
30 Credits 19%
Fall to Win.. 58%
Fall to Fall 36%
Graduate 23%
Transfer 17%
4th
4th
4th
1st
RCC
Cohort: 724
Math 9%
Writing 44%
12 Credits 21%
30 Credits 20%
Fall to Win.. 67%
Fall to Fall 44%
Graduate 12%
Transfer 26%
3rd
4th
4th
2nd
TBCC
Cohort: 37
Math 27%
Writing 35%
12 Credits 16%
30 Credits 24%
Fall to Win.. 76%
Fall to Fall 32%
Graduate 13%
Transfer 4%
2nd
4th
3rd
4th
UCC
Cohort: 359
Math 16%
Writing 38%
12 Credits 33%
30 Credits 31%
Fall to Win.. 74%
Fall to Fall 55%
Graduate 29%
Transfer 7%
4th
3rd
1st
2nd
3
Cohort:
Math 18%
Writing 42%
12 Credits 17%
30 Credits 17%
Fall to Win.. 67%
Fall to Fall 46%
Graduate 1%
Transfer 23%
2nd
4th
3rd
3rd
4
Cohort:
Math 13%
Writing 45%
12 Credits 41%
30 Credits 41%
Fall to Win.. 74%
Fall to Fall 53%
Graduate 24%
Transfer 5%
2nd
1st
2nd
3rd

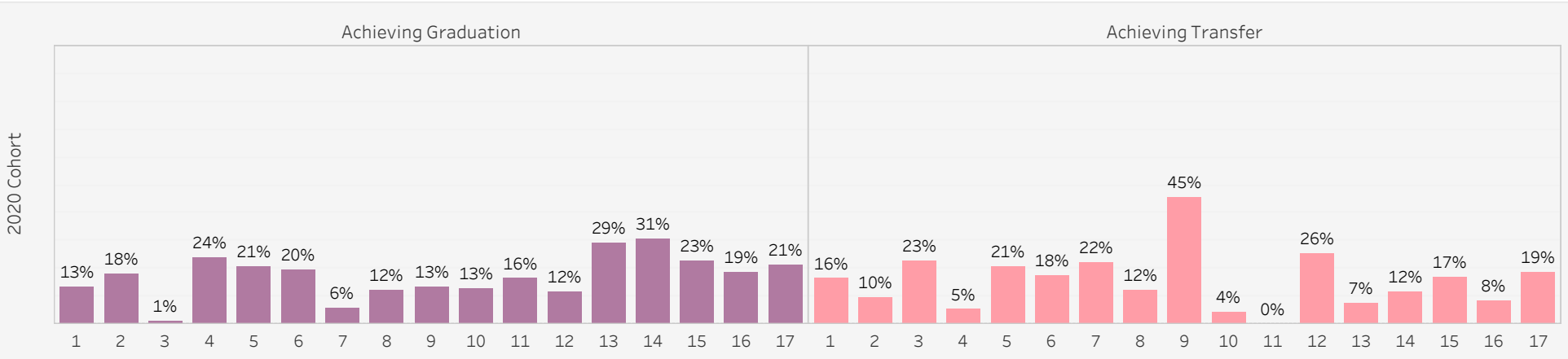
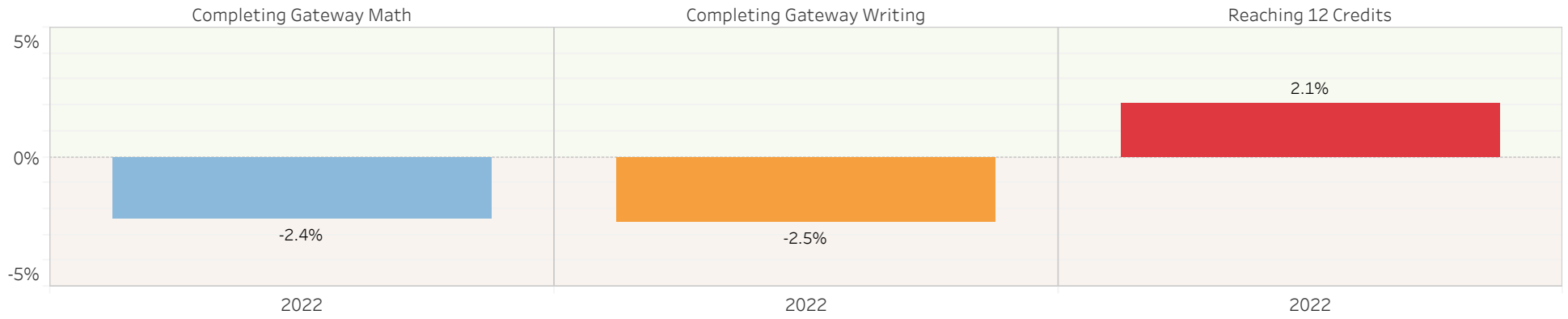
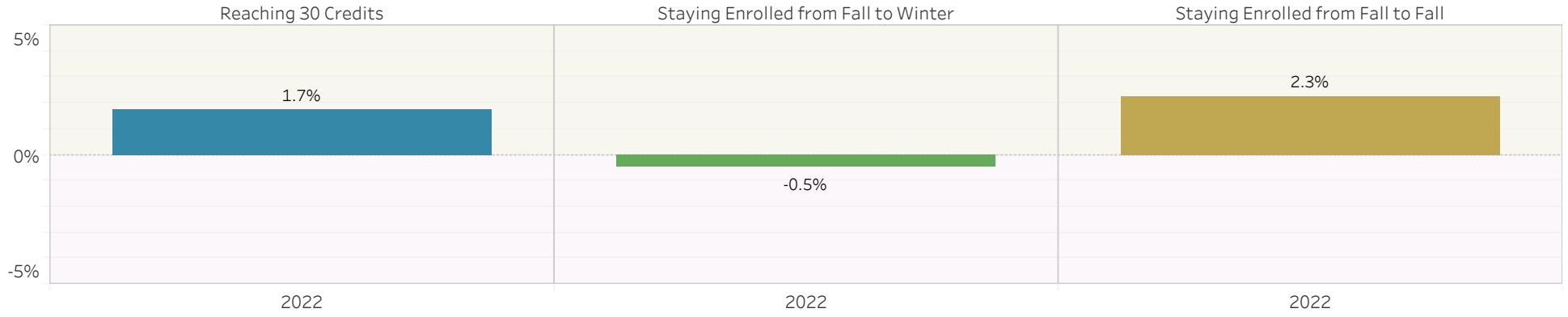
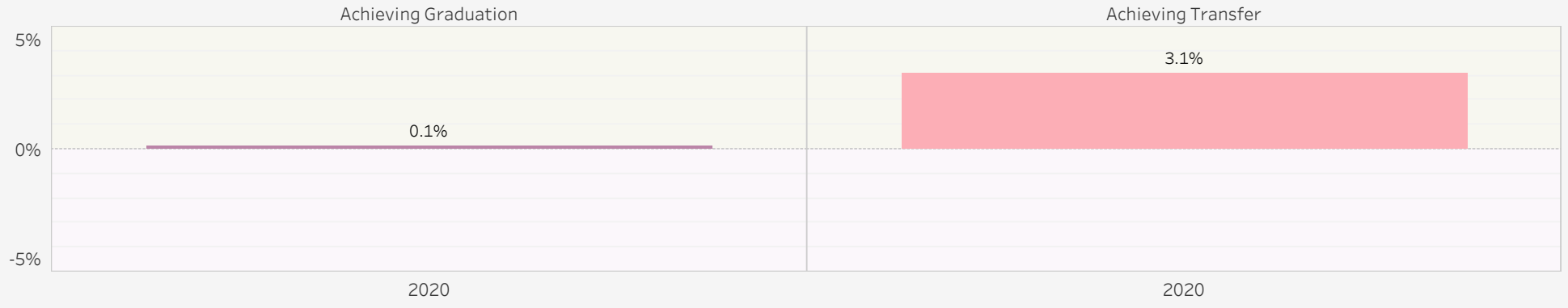
Cohort:	Math	Writing	12 Credits	30 Credits	Fall to Win..	Fall to Fall	Graduate	Transfer
11	16%	28%	14%	16%	65%	46%	16%	0%
14	23%	40%	40%	39%	71%	46%	31%	12%
16	25%	39%	29%	28%	73%	50%	19%	8%



Oregon Community College Student Success Metrics Master

Colleges listed by assigned identifier.





Oregon Community College Student Success Metrics Statewide Change Report