

ALERT

IMPORTANT INFORMATION FROM OCCA



OREGON PUBLIC MEETINGS LAW ALERT

Mandatory Training Requirement for Board Members

Effective Date: January 1, 2024; Rules implemented October 1, 2024

Affected Entities: All governing board members of public bodies, including community college boards of education.

Community college governing board members are required under Oregon law to attend certified training on Oregon Public Meetings Law at least once during their term of office.

Mandatory Training Requirements

Recent rules adopted by the Oregon Government Ethics Commission (OGEC) set out the mandatory training requirements for governing board members related to Oregon Public Meetings Law passed by the Oregon Legislature in 2023.

Under the rules, **each** governing board member **must**:

- At least once during their term of office, attend or view a training on Oregon Public Meetings Law provided by OGEC or another entity that has been approved by OGEC to offer the training;
- Maintain a record of the training attended including the date and name of the provider; and
- Truthfully certify completion of the training if requested by OGEC.

If you serve on multiple governing boards, you may attend one training that will satisfy the requirements for all board positions if the training occurs at least once during each applicable term of office.

Training Options

OGEC offers weekly virtual training, and in-person or hybrid trainings upon request. For more information about the mandatory training requirement and to view OGEC's current weekly training schedule, please visit the OGEC webpage [here](#).

OCCA will also offer approved training in the summer or fall of 2025.

Please contact Karen Smith, OCCA Senior Policy Advisor & General Counsel at ksmith@occa17.com if you have any questions.