

2025 EXECUTIVE COMMITTEE RETREAT – AGENDA

Date: September 5, 2025 | **Time:** 10:00 AM – 2:00 PM | **Zoom**

| Executive Committee Members | Guiding Strategic Priorities |
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| <ul style="list-style-type: none"> Andrew Speer, <i>President</i> Pat Fahey, <i>Vice President</i> Jessica Howard, <i>Secretary</i> Rachel Pokrandt, <i>Treasurer</i> Kristin Adams, <i>Member-at-Large</i> Susan Anderson, <i>Member-at-Large</i> Austin Folnagy, <i>OCCA Past President</i> Mark Browning, <i>Ex-Officio; OPC Chair</i> Donna Lewelling, <i>Ex-Officio; Director, CCWD</i> | <ul style="list-style-type: none"> Priority 1: Advocate to secure sufficient and stable state funding & advance policies that support positive student-centered outcomes. Priority 3: Advance the association by implementing best practices for effective and efficient operations with a focus on continuous improvement. |
| | Guiding Strategic Objectives |
| | <ul style="list-style-type: none"> Create a comprehensive strategic plan focused on scaling evidence-based student success practices and identify potential policy initiatives to support this work. Consistently assess organizational processes and structure to guarantee that OCCA’s policies and practices are in alignment with the OCCA mission. |

| Time | Agenda Item | Presenter(s) | Meeting Materials |
|-----------------|--|---|--|
| 10:00 AM | Welcome & Get to Know Each Other | Andrew Speer | |
| 10:10 AM | A. Review of 2021-27 OCCA Strategic Priorities & Objectives <ul style="list-style-type: none"> a. State of Association b. Recommended Changes or Additions c. Timeline for Review & Updates | All | <ul style="list-style-type: none"> A-1: State of Association Report (sent separately) A-2: 2021-27 Board Goals Matrix |
| 10:45 AM | B. Role of the Executive Committee & Transition of Offices | Karen Smith | <ul style="list-style-type: none"> B-1: 2025-26 Executive Committee Description B-2: Officer Roles and Responsibilities B-3: OCCA Bylaws B-4: OCCA Board Policies |
| 11:30 AM | C. 2025-2026 Budget Update | Katie Archambault | <ul style="list-style-type: none"> C-1: 2025-2026 OCCA Budget |
| 11:45 AM | D. 2025-2026 Meeting Schedule and Logistics | Andrew Speer | <ul style="list-style-type: none"> D-1: 2025-2026 OCCA Calendar |
| 12:00 PM | Lunch | | |
| 12:30 AM | E. Executive Director Evaluation Process <ul style="list-style-type: none"> a. Review ED Goals and Expectations | Andrew Speer Abby Lee | <ul style="list-style-type: none"> E-1: 2024-25 Executive Director Evaluation & Goals |
| 1:00 PM | F. OCCA’s Future – Committee Discussion and Work Review | Andrew Speer Abby Lee Karen Smith | Standing Committees and Staff <ul style="list-style-type: none"> Legislative Committee – John Wykoff DEI Committee – Elizabeth Cox Brand Member Services – Katie Archambault Budget Committee – Katie Archambault Student Success Advisory – Elizabeth Cox Brand Howard Cherry Selection Committee – Abby Lee |
| 2:00 PM | Adjourn | Andrew Speer | |